

PRESENT: Graham Marchant (Chair), Paul Nankivell, Cr Ambrose Doolan (from 2:15pm)

IN ATTENDANCE: General Manager, Director Corporate and Community Services, Director Technical Services, Manager Corporate Services (minutes), Accountant, Luke Malone (External Auditor – Prosperity Advisers), Unaib Jeffrey (NSW Audit Office, by video link)

APOLOGIES: Director Environment and Development

DECLARATIONS OF INTEREST: Nil

CONFIRMATION OF MINUTES

THE COMMITTEE RESOLVED that the minutes of the Internal Audit Committee meeting held on 10 September 2020 are confirmed.

Nankivell/Marchant

BUSINESS ARISING FROM MINUTES: Nil

ITEM 6.1 – TASK REGISTER

The Committee noted the information contained in the task register, including an update on improvements made in response to the OLG s430 Report.

THE COMMITTEE RESOLVED that at the next Committee meeting, management will provide:

1. An update on the development of internal audit function.
2. A brief summary of the project management framework that is currently in place.

Marchant/Nankivell

ITEM 6.2 – DRAFT FINANCIAL STATEMENTS

The Committee received an update from Prosperity Advisers (Luke Malone) and the NSW Audit Office (Unaib Jeffrey).

The Committee noted the update and reports provided.

The Committee acknowledged Council's efforts in completing reports within the timeframe, recognising a number of other councils have not been able to do so.

Luke Malone thanked the Director Corporate and Community Services, previous Chief Financial Officer and Council's Finance team for their cooperation and assistance.

ITEM 6.3 – INTERIM MANAGEMENT LETTER

The Committee noted the information contained in the Management Letter item and requested that future reports include the date each item is scheduled to be actioned.

ITEM 6.4 – QBR 1

The Committee noted the information contained in the Quarterly Business Review Statement report.

ITEM 6.5 – Enterprise Risk Management Framework Update

THE COMMITTEE RESOLVED that the Committee will be provided the opportunity review Enterprise Risk Management Framework draft documents and give feedback before they proceed to Council.

Marchant/Nankivell

ITEM 6.6 – High Value/High Risk Projects

The Committee noted the information contained in the High Value/High Risk project report.

The Committee requested that management give consideration to providing a ‘traffic light’ style inclusion to the report.

GENERAL BUSINESS

Nil

The next meeting is planned to be held on 2 March 2021.

There being no further business the meeting closed at 3:35pm.